

17	Immigrant Data Standard		
KDE Contact (Data Steward)	Gary Martin	Updated	7/19/13
Description	As new students are enrolled the process referenced below should be followed to ensure accurate data collection and reporting as required by the Title III of the NO Child Left Behind Act of 2001		
Data Standard Reg sites, data use, etc.	<ul style="list-style-type: none">Title III of the <i>No Child Left Behind Act of 2001</i> http://www2.ed.gov/policy/elsec/leg/esea02/107-110.pdf		
How is data used	<ul style="list-style-type: none">Federal ReportingFederal FundingData system sharing: P20, CIITS		
Noted Changes for current year	None		
Available Ad-Hoc & Reports	<ul style="list-style-type: none">Immigrant CountImmigrant Missing Date Entered US SchoolImmigrant Over 3 Years		
Available Training	http://education.ky.gov/specialed/EL/Pages/Definition-of-English-Learners-and-Immigrant-Students.aspx http://education.ky.gov/specialed/EL/Pages/English-Learners-and-Immigrant--Resources.aspx http://media.education.ky.gov/KDE/OTL/WEBEX/2011-2012%20LEP%20Data%20Entry-Feb24_2012.arf To get the WebEx Player click here .		
17A	Identifying an Immigrant Student		
Campus Path:	Path: Census -> People -> Demographics Tab (this date will populate to the Identity tab once saved)		

There are two data entry fields that are required to meet eligibility criteria for immigrant.

Note: the fields appear in two separate sections of the Infinite Campus.

Path: Census -> People ->Demographics Tab (this date will populate to the Identity tab once saved)

Birth Country

Date Entered US

Date Entered US School

Birth Certificate

Original KY School Entry

Nickname

Date Entered US School: Enter month, day, year (##/##/##) the student **first entered a K-12 program in a school in the United States**. A student who has been attending one or more schools in any one or more States for more than three full academic years is no longer **classified 'immigrant'**. The U.S. Department of Education defines state as one of the 50 states, Puerto Rico

and the District of Columbia.

Path: Student Information > General > Enrollments > New > State Reporting Fields

The screenshot displays the 'Enrollment Editor' window in a SIS application. The left sidebar shows a navigation tree with 'Student Information' > 'General' selected. The main window has tabs for 'Summary', 'Enrollments', 'Schedule', 'Attendance', 'Flags', 'Grades', 'Transcript', 'Credit Summary', and 'Assessment'. The 'Enrollments' tab is active, showing a table with two rows of enrollment data. Below the table, the 'General Enrollment Information' section contains fields for *Calendar, *Schedule, *Grade, Class Rank Exclude, *Start Date, No Show, End Date, End Action, *Service Type, *Start Status, End Status, Dropout Reasons, Start Comments, and End Comments. The 'State Reporting Fields' section includes checkboxes for State Exclude, Migrant, Immigrant (checked), Refugee, Out Of State, Program 504, Homeless, Foreign Exchange, Dropout Questionnaire, Resident District, School of Accountability, District of Accountability, Kees Override, and Underage Waiver. The 'Immigrant' checkbox is highlighted with a red box.

Edit	Grade	Type	Calendar	Start Date	End Date
<input type="checkbox"/>	03	P	13-14 Jesse D Lay Elementary S	08/14/2013	
<input type="checkbox"/>	02	P	12-13 JESSE D. LAY ELEMENTARY	08/08/2012	05/23/2013

General Enrollment Information

*Calendar: 12-13 JESSE D. LAY ELEMENTARY
*Schedule: Main
*Grade:
Class Rank Exclude:
*Start Date:
No Show:
End Date:
End Action:
*Service Type: P. Primary
*Start Status:
End Status:
Dropout Reasons:
Start Comments:
End Comments:

State Reporting Fields

State Exclude:
Migrant:
☒ Immigrant
☐ Refugee
☐ Out Of State
☐ Program 504
☐ Homeless
☐ Foreign Exchange
Dropout Questionnaire:
Resident District:
School of Accountability:
District of Accountability:
Kees Override:
Underage Waiver:

Immigrant: Under Title III NCLB, Immigrant student is defined as an individual who:

- (A) is aged 3 through 21;
- (B) was not born in any State (of the United States of America) the USDOE defines state as one of the 50 states, Puerto Rico and the District of Columbia. Adopted children from other countries and children born on military bases are included in this definition.
- (C) has not been attending one or more schools in any one or more States for more than 3 full academic years.

NOTE: An Immigrant student may or may not be an LEP student. An immigrant may or may not be a migrant and may or may not be a refugee.